



**Telecommunication  
Development Bureau (BDT)**

Ref. BDT/IEE/TND/DM/022

Geneva, 9 March 2015

To: ITU Administrations, Regulators, Sector Members, Associates and Academia Members, Telecom Operators and Service providers, Manufacturers and Academic Institutions of the Americas region

Subject: Conformity and Interoperability Training for Americas Region on Type Approval testing for Mobile Terminals, NGN integration and interoperability testing, Homologation Procedures and Market Surveillance, Campinas (Brazil), 8-12 June 2015

Dear Sir/Madam,

I have the pleasure to inform you that the International Telecommunication Union (ITU) with the collaboration of the Research and Development Centre (Centro de Pesquisa e Desenvolvimento - CPqD) based in Campinas, is organizing a **Training Course on Conformity and Interoperability on Type Approval testing for Mobile Terminals, NGN integration and interoperability testing, Homologation Procedures and Market Surveillance in the premises of CPqD Laboratories, from 8 to 12 June 2015**. List of Topics attached as [Annex 1](#).

As there will be no interpretation, participants are expected to have a good knowledge of English to follow the course and take part in the discussions.

Please note that there are no participation fees for the training. Travel arrangements and accommodation should be made and borne by the participating entity.

I invite you to visit our website (<http://www.itu.int/en/ITU-D/Technology/Pages/Events.aspx>) in order to obtain additional/detailed information, including logistics information (hotels, visa, etc.) and other relevant material such as the Programme, Registration and Fellowship Forms.

The Training Course is open to experts with the aim to conduct practical testing activities on Conformance and Interoperability.

In case you wish to take advantage from this training programme, please send us the names of your candidates by filling in and returning the Registration Form ([Annex 2](#)) to [ITU-RO-Americas-trainings@itu.int](mailto:ITU-RO-Americas-trainings@itu.int), by **8 May 2015**, clearly indicating the duties of interest to the candidates and their background knowledge on Conformance and Interoperability issues. Candidates for the Training Course will be selected based on their duties and background knowledge of Conformance and Interoperability issues according to the number of positions that are available in the class.

I am also pleased to inform you that **Partial Fellowships** will be awarded based on available funding to facilitate participation from Least Developed Countries (LDC) or Low Income Developing Countries (LIC) to the Training Course. Application for Fellowship, limited to one person per eligible country, must be authorized by the relevant Administration of the ITU Member State. The Fellowship Request Form, attached to this Invitation as Annex 3, should be returned to ITU not later than **10 April 2015**.

Ms. Vera Zanetti, ITU Americas Regional Office, Brasilia (Brazil), Tel: +55 61 2312 2730, E-mail: [vera.zanetti@itu.int](mailto:vera.zanetti@itu.int), is at the disposal of participants who require assistance.

I very much hope that you will be able to participate and share your views and valuable experience with the participants, which will contribute to enrich the discussions and the outputs of the Training Course.

Yours faithfully,

[Original signed]

Brahima Sanou  
Director

Annexes:

1. List of Topics
2. Application for the Training Course
3. Fellowship Request Form