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| **Radiocommunication Bureau (BR)** | |
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Annex 2   
  
Practical information for the participants

This Annex provides both information on the Seminar and guidance to the delegates for their travel and stay in Almaty, Republic of Kazakhstan.

# 1 Seminar venue

The seminar is to be held at the Hotel Novotel Almaty City Center:

Address: Dostyk Avenue 104 A, Almaty, Kazakhstan

Website: <https://novotel-almaty-city-center.almaty-hotel.com/en/>

# 2 Travel

Almaty International Airport is connected with many international hubs by Lufthansa, Turkish Airlines, Qatar Airlines, AirAstana and Pegasus air companies. For more info: <https://alaport.com/en-EN/>.

Hotel(s) can be reached from airport using Novotel prepaid taxi (*recommended*) (use form in Annex 3 for reservation) or ride application [YandexGo](https://taxi.yandex.kz/en_kz/almaty/tariff/).

Public buses and airport taxis are also available on-site at the arrival level of the Airport.

# 3 Visa

Kazakhstan has resumed the 30-day visa free entry regime for citizens of 57 countries. For more information <https://egov.kz/cms/en/articles/for_foreigners/visa_regime_for_foreigners>.

Nationals for whom an entry visa for Kazakhstan is required should request one in advance from the nearest Embassy or Consulate of the Republic of Kazakhstan. For visa support and invitation please contact:

Ministry of Digital Development, Innovations and Aerospace Industry of the Republic of Kazakhstan

Ms Ali Salida  
Tel.: +7 747 720 4181  
E-mail: [**comadmkaz@gmail.com**](mailto:comadmkaz@gmail.com)

# 4 Accommodation and food options

A room block has been set aside for ITU delegates at a discounted rate in the Hotel Novotel Almaty City Center. Reservations made within this room block using the designated reservation method have a reduced daily room rate and include amenities such as complimentary internet access and breakfast. In order to facilitate the meeting’s logistics, the hosts have guaranteed a certain number of room nights at the designated hotel and delegates are encouraged to consider this offer.

*NOTE* – Reservations must be made by **15 August 2024**. Please make every effort to book your rooms as early as possible. The room block is limited and may sell out prior to the cutoff date. Because there are other major conferences and conventions occurring during the time of the meeting, delegates are encouraged to respect this deadline.

Please use the hotel reservation form as provided in Annex 3.

Should you experience any difficulties when making your reservations please contact Novotel service desk (7/24): +7 727 355 38 38.

[h8582-fo2@accor.com](mailto:h8582-fo2@accor.com)

[h8582-re@accor.com](mailto:h8582-re@accor.com)

[h8582-re1@accor.com](mailto:h8582-re1@accor.com)

Breakfast is included in the room rate.

On-site lunch service in the restaurant of the Hotel Novotel Almaty City Center will be offered at personal expense. Pre-booking of lunch vouchers is required by use of reservation form in Annex 3.

Alternative options for accommodation in Almaty can be arranged by popular online travel platforms.

Delegates may explore a wide range of restaurants and cafés in the proximity of the meeting venue.

# 5 Monetary unit of the Republic of Kazakhstan and payment options

The monetary unit is the “Tenge”.

Exchange rate at 1 May 2024: 1 United States dollar ~ 448 tenge  
 1 Euro ~ 478 tenge

Internationally recognized credit cards such as VISA and MasterCard are typically accepted at most hotels, shops and restaurants.

# 6 Local time zone

GMT +5 hours (no daylights zone).

# 7 Mains voltage

220 V, type C/F plug.



# 8 Weather

The average air temperature in Almaty in September ranges from +18 to + 22°С. The weather in September is for the most part sunny and warm.

# 9 Language

Official language of the Republic of Kazakhstan is Kazakh, but most of the population speaks Russian as a second language. Some English is also spoken.

Annex 3  
  
Reservation request form for the event member 15-27 September 2024

[](https://itu.int/en/ITU-R/seminars/Global-ITU-WMO/Documents/RESERVATION%20REQUEST%20FORM%20FOR%20THE%20EVENT%20MEMBER.pdf)

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