



**Regional Radiocommunication Seminar 2016 for the Americas
(RRS-16-Americas)**

**Port of Spain, Trinidad & Tobago
18-22 July 2016**

INFORMATION NOTE

A. THE MEETING VENUE

1. Venue

Hyatt Regency Trinidad
1 Wrightson Road
Port of Spain
Trinidad
Trinidad and Tobago, West Indies
Local: 868-623-2222
Fax: 868-821-6401

2. Local contact person (focal point from CTU)

Mr. Nigel Cassimire
Telecommunications Strategist
Caribbean Telecommunications Union (CTU)
Email: nigel.cassimire@ctu.int Tel: 868-628-0281 ext. 235 Fax: 868-622-6523

3. Accommodation and Hotel Reservation

Hyatt Regency Trinidad (Meeting Venue)

The cost per participant for accommodation at the Hyatt Regency Trinidad:

- Single occupancy **US\$ 159.00 plus 10% service charge and 12.5% VAT** inclusive of Breakfast and Wi-Fi access.
- Double occupancy **US\$ 179.00 plus 10% service charge and 12.5% VAT** inclusive of Breakfast and Wi-Fi access.
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Hyatt Booking Website:

https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=15636698

4. Flights and ground transportation

The international airport in Trinidad is called Piarco International Airport. The airport is located approximately 24km or 15 miles from the meeting venue.

Recommended taxi service:

- Pishon Taxi Service: Tel: 868-298-3049 / 868-678-2129/ 868-622-8554
 - Email: pishon_2001@hotmail.com

The fare from Piarco International Airport to Hyatt Regency Trinidad is US\$30. Note that the fare changes to \$40US/\$45US between the hours of 10:00pm and 6:00am

- Airport taxis: The airport is served by taxis which can be found outside the arrival hall.

Further information may be found on the following website:

<http://www.tntairports.com/piarco/>

5. Meal Arrangements

Breakfast	Breakfast will be provided by the Hyatt Regency Trinidad for all registered hotel guests.
Lunch	Lunch, morning and afternoon coffee breaks will be provided for all delegates on the seminar days i.e. from Monday July 18 to Friday July 22. Please indicate any special dietary requirements to the hotel when making your reservation or at the seminar Secretariat.
Dinner	Generally, participants will be required to make their own arrangements for dinner.

B. GENERAL INFORMATION

1. Visa formalities

Attendees should check the link below for VISA requirements to enter Trinidad and Tobago.

<http://www.immigration.gov.tt/Services/Visas.aspx> . Attendees requiring letters for visa applications must contact Ms. Brenda Julien at brenda.julien@ctu.int

2. Vaccinations

Yellow fever vaccination certificate is required for entering the country. Please consult the following websites for further information.

<https://www.iamat.org/country/trinidad-and-tobago/risk/yellow-fever>

<http://wwwnc.cdc.gov/travel/destinations/traveler/none/trinidad-and-tobago>

<http://www.gotrinidadandtobago.com/travel-information/>

3. Language

English is the official language in Trinidad and Tobago.

4. Measuring System

The official measuring system in Trinidad and Tobago is the International Metric System.

5. Driving in Trinidad and Tobago

In Trinidad and Tobago vehicles drive on the left side of the road.

6. Electricity supply

Electricity: 110volts. If this voltage is different from your home country, some hotels offer adapters to their guests or adaptors can be purchased from local hardware and electrical stores.

Alternating current (60 Hz) is used.

The type of electric plug-in is the following one:



7. Climate

Climate & Weather: Trinidad and Tobago has a warm, sunny climate year round. The average daytime temperature is about 30 degrees Celsius.

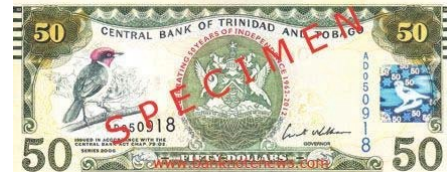
Our islands have two main seasons, the Dry Season, from January to May and the Rainy Season, from June to December. In the Rainy Season, mornings may be sunny, followed by rainy afternoons and fair nights. During this time, our general rainfall pattern is interrupted by days of brilliant sunshine.

8. Currency

The Trinidad and Tobago dollar (TTD) is the official currency of Trinidad and Tobago. While the TT dollar is generally accepted, foreign currency can be exchanged at local banks and other authorized establishments. The most commonly accepted credit cards are American Express, VISA, Diners Club and MasterCard.

Exchange rates are liable to fluctuate. However, the average exchange rate can be:
US \$1.00 = TT \$6.61

Pictures of Trinidad and Tobago bills and coins



9. Shopping - Value Added Tax (VAT)

Value Added Tax, or VAT, is a 12.5% tax added to many goods and services in Trinidad and Tobago. The prices displayed in stores usually include this tax, unless otherwise stated. Companies registered to charge VAT, must prominently display their VAT Certificate of Registration.

10. Business hours

Banks and exchange offices:

Monday to Thursday - 8 am to 2 pm.
Friday from 8 am to 1 pm and 3-5 pm.

Company offices:	Generally, from Monday to Friday 8 am to 4pm.
Shops and businesses:	Monday to Saturday from 8 am to 5 pm.
Malls:	Monday to Saturday 10 am to 7 pm
Cafes, patisseries and pizzerias:	Almost always open
Restaurants:	Lunch is served from 11am and dinner from 6 pm. Many fast-food establishments are open 24 hours.

11. Tipping

This is left to your own discretion; however, you can follow the guidelines below

Taxi Drivers: 10% of the fare

Service Staff at a Restaurant: 10% to 15 % of total bill

12. Other useful information

You can find further information on Trinidad and Tobago on the following Web page:

<http://www.gotrinidadandtobago.com/travel-information/>