



## General Secretariat (SG)

Geneva, 16 December 2016

Ref: **CL-16/61**  
Contact: Cristina Bueti  
Telephone: +41 22 730 6301  
Fax: +41 22 730 5853  
E-mail: [greenstandard@itu.int](mailto:greenstandard@itu.int)

- To ITU Member States;  
- To ITU Sector Members, Associates, Academia and relevant international, regional and national organizations

Subject: **ITU 7<sup>th</sup> Green Standards Week  
Manizales, Colombia, 3-5 April 2017**

Dear Sir/Madam,

1 The International Telecommunication Union (ITU), together with the Municipality of Manizales, the University of Manizales, the Economic Commission for Latin American and the Caribbean (ECLAC), the United Nations Industrial Development Organization (UNIDO), the United Nations Environment Programme (UNEP), the Basel Convention, the Basel Convention Regional Centre for the South American Region (CRBAS), the Inter-American Telecommunication Commission (CITEL), the Development Bank of Latin America (CAF) and the Inter-American Association of Telecommunication Enterprises (ASJET) is organizing the seventh edition of the Green Standards Week, from 3 to 5 April 2017 in Manizales, Colombia.

This year, the Green Standards Week is dedicated to the theme of “**Circular Economy and Smart Sustainable Cities**”, and will be kindly hosted by the Municipality of Manizales, Colombia.

2 The Green Standards Week 2017 will be structured as follows:

- **XVIII Ibero-American Meeting of Digital Cities**, to be held on 3 April 2017
- **Forum on “The gender dimension in ICT and Environment through innovation and entrepreneurship”**, to be held on 4 April 2017 (morning only);
- **Forum on “Environment, climate change and circular economy”** to be held on 4 April 2017 (afternoon) and 5 April 2017 (morning);
- **Second Meeting of the United for Smart Sustainable Cities (U4SSC) initiative**, to be held on 5 April 2017 (afternoon).

3 The Green Standards Week acts as global platform for discussion and knowledge-sharing in order to raise awareness of the importance of and opportunities for using information and communication technologies (ICTs) to protect the environment, unlock the potential of circular economy and expedite the transition to smart sustainable cities.

4 The Green Standards Week brings together leading specialists in the field, from top policy-makers to engineers, designers, smart city planners, government officials, regulators, standards experts, academia and others.

5 Discussions will be held in English and Spanish.

6 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to anyone who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. Participation in these events is free of charge.

7 The draft programmes of the Fora will be made available on the Green Standards Week's website at: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/gsw/201704/Pages/default.aspx>. Please contact Cristina Bueti ([greenstandard@itu.int](mailto:greenstandard@itu.int)) should you need additional information on the programme.

8 **Accommodation:** Detailed information on hotel accommodation, transportation, visa and health requirements will be available on the Green Standards Week's website. This website will be updated as new or modified information becomes available.

9 **Registration:** To enable TSB to make the necessary arrangements concerning the organization of the workshops, please register for these events via the online form available on the Green Standard Week's webpage as soon as possible, **but no later than 28 March 2017. Please note that pre-registration of participants for the events is carried out exclusively *online*.**

10 We would like to remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Colombia. The visa must be requested and obtained from the Colombian Embassy in your country. If there is no such office in your country, kindly avail of the visa services provided by the Colombian Embassy closest to the country of departure. Please see the Green Standards Week's webpage for additional information on visa requirements.

I look forward to your participation in the *Green Standards Week*.

Yours faithfully,

*[signed]*

Houlin Zhao  
Secretary-General