**PRACTICAL INFORMATION FOR PARTICIPANTS**

1. **Event Venue**

Turk Telekom Atakoy Guest House (Ege Conference Room)

Makbule Atadan Sok. Ataköy 4. Kısım No. 10

34158 Bakirköy İSTANBUL

1. **Accommodation**

A complete list of hotels available is attached for the benefit of delegates. Participants are requested to book their rooms directly with the hotel of their choice.

We recommend delegates to book at the Sheraton Istanbul Atakoy which is close to the event venue.

Booking.com is as well a useful website to find the rate you need.

1. **Transportation**

The event host will not provide transportation from the airport to hotels, or from the hotels to and from the event. However, Sheraton Istanbul Atakoy Hotel provides an airport shuttle. Taxis are also available at Istanbul Ataturk Airport. From the airport to the Turk Telekom Atakoy Guest House you should pay around 25 TRY equivalents to 12 USD.

1. **Airport**

Istanbul Ataturk Airport is the international airport is served by the major international airlines.

1. **Entry Requirements and Visa Information**

We invite you to check what is the regulation according to your nationality and initiate at the earliest the procedure to get a visa on time.

As of April 17, 2013, electronic visa (e-Visa) replaces “sticker visa” which was issued at the border crossings. For guests who need to apply for visa to travel to Turkey, applicants just need to log on to [www.evisa.gov.tr](file:///C%3A/Users/user/AppData/Local/Opera/Opera/temporary_downloads/www.evisa.gov.tr), provide the requested information, (after the application is approved) make online payment and download their e-Visa. <https://www.evisa.gov.tr/en/>

1. **General Information**

**a. Time Zone: GMT +2**

**b. Currency**

The official currency is Turkish Lira (TRY).

The most accepted credit cards are Visa and Mastercard, accepted everywhere.

1. **Contact Person**

For any further information, please contact:

Hande Polat

Sponsorship and Event at Türk Telekom

Email: handepolat@turktelekom.com.tr

**ANNEX 1: Hotel Information: for 9th – 11th February QSDG Meeting, Istanbul, Turkey**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Nº** | **Name of Hotel** |  | **Starting Rate (For 2 nights)** | **Bed & Breakfast** | **Tax Inclusive** | **Book on** |
| **1** | Sheraton Istanbul Atakoy  | 5-Star | 477 $ | Yes  | Yes  | [Booking.com](http://www.booking.com/hotel/tr/sheraton-istanbul-atakoy.en-gb.html?sid=d4bc4c5dab937911f5748b2ea549ebbf;dcid=1;checkin_monthday=9;checkin_year_month=2015-2;checkout_monthday=11;checkout_year_month=2015-2;dist=0;no_rooms=1;req_adults=1;req_children=0;type=total&)  |
| **2** | Ataköy Marina Hotel | 4-Star | 328 $ | Yes | Yes | [Booking.com](http://www.booking.com/hotel/tr/atakoy-marina.en-gb.html?sid=d4bc4c5dab937911f5748b2ea549ebbf;dcid=4;checkin_monthday=9;checkin_year_month=2015-2;checkout_monthday=11;checkout_year_month=2015-2;no_rooms=1;req_adults=1;req_children=0&)  |
| **3** | Ibis Istanbul | 3-Star | 181 $ | Yes | Yes | [Booking.com](http://www.booking.com/hotel/tr/ibis-istanbul.en-gb.html?aid=304142;sid=d4bc4c5dab937911f5748b2ea549ebbf;dcid=4;checkin=2015-02-09;checkout=2015-02-11)  |
| **4** | Novotel Istanbul | 4-Star | 283 $ | Yes | Yes | [Booking.com](http://www.booking.com/hotel/tr/novotel-istanbul.en-gb.html?aid=304142;sid=d4bc4c5dab937911f5748b2ea549ebbf;dcid=4;checkin=2015-02-09;checkout=2015-02-11)  |