

ITU-T Conformity Assessment Steering Committee meeting (Geneva, 3 December 2015)

Background

The Conformity Assessment Steering Committee ([ITU-T CASC](#)) was established in April 2015 by ITU-T SG11 to elaborate detailed procedures for the implementation of a test laboratory recognition procedure in ITU-T.

The ITU-T CASC works in accordance with the ITU-T SG11 [Guideline “Testing laboratories recognition procedure”](#) which describes the high level procedure for recognition of Testing Laboratories that have competence for testing against ITU-T Recommendations.

ITU-T CASC works under the auspices of ITU-T SG11 with the participation of ITU-T experts from all ITU-T SGs. The ITU-T CASC will follow the working rules and procedures which applies to a Working Party and reports to SG11 Plenary.

Meeting announcement

The first meeting of the **ITU-T Conformity Assessment Steering Committee (ITU-T CASC)** is scheduled to take place on Thursday 3 December 2015 during the meeting of ITU-T SG11 (2-11 December 2015). The Chairman, Mr Isaac Boateng (Ghana), will chair the meeting; the draft agenda will be posted as TD895 (GEN/11) and will also be made available from the ITU-T CASC dedicated webpage: <https://www.itu.int/en/ITU-T/studygroups/2013-2016/11/Pages/CASC.aspx>.

The meeting will open at **0930 on Thursday 3 December 2015** at ITU headquarters, Geneva, and it will be adjourned at 1230. To attend the ITU-T CASC meeting, delegates must register to the parent SG11 meeting, see [SG11 meeting announcement](#). Participants’ registration will begin at 0830 hours at the Montbrillant entrance. Detailed information concerning the meeting rooms will be displayed on screens at the entrances to ITU headquarters.

*Note: We would like to bring to your attention that in order to continuously improve our members’ experience, ITU gradually introduces a new system to facilitate the best possible registration for meetings. The announced meeting of ITU-T CASC as well as SG11 will benefit from this **new registration system**. In order to be able to use it, you will need to **create a user account** following a few simple steps (please consult a [demo](#) available from the [ITU-T CASC homepage](#)). Account creation has to be done **only once**. Having set up your registration account allows you to **select the meetings** you wish to register for.*

Important to note: user account for registration is **not** replacing your TIES/GUEST account.

To create your new account with registration please start [here](#).

Should you encounter any problems or wish to share your feedback, please contact: [tsbreg\[at\]itu.int](mailto:tsbreg[at]itu.int) .

Remote participation to attend the ITU-T CASC may be made available upon request. To enable the Secretariat to disseminate the remote participation details to registered participants in time, please register **before Friday 27 November 2015** and request the remote participation details to the secretariat of ITU-T SG11 at [tsbsg11\[at\]itu.int](mailto:tsbsg11[at]itu.int).

The meeting of the ITU-T CASC will be paperless.

The meeting will be conducted in English only.

The deadline for contributions is 12 (twelve) calendar days before the ITU-T SG11 meeting. Such contributions will be published on the Study Group 11 website and must therefore be submitted **not later than 19 November 2015**. For more information on how to submit a Contribution, visa requests, network facilities, logistics etc., please see ITU-T [SG11 meeting announcement](#).
