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To international organizations, civil society and private sector representatives, ITU Sector members

Subject **Invitation to the second “special meeting” of the Group of Friends of the Chair (GFC) of the PrepCom of WSIS, Tunis Phase**
:

Geneva, 9 November 2004

Dear Madam/Sir,

I have the honor to invite you to the “special meeting” of the Group of Friends of the Chair (GFC) of the PrepCom of WSIS, Tunis phase, which will take place on

**Monday, 15 November 2004,
from 1500 to 1800 hours,
Room XVII, Door 40, First Floor, Palais des Nations**

This “special meeting” of the Group of Friends of the Chair will be open, in addition to the nominated members of the GFC, also to governmental observers, as well as to representatives of the other stakeholders of the WSIS, i.e. the international organizations, the private sector and the civil society.

Draft Agenda:

1. Political Chapeau
2. Implementation of WSIS Geneva Declaration of Principles and the Plan of Action
3. Follow-up to the WSIS (after Tunis)
4. Any other questions related to the Final Document(s)

Interpretation in the six UN languages will be available for this meeting. A UNOG badge is required to access the Palais des Nations. For those who do not have a UNOG badge, a special badge will be issued for the GFC meetings. More information about how to obtain this badge is available at <http://www.itu.int/wsisis/gfc>.

In the morning of 16 November, Task Force on Financial Mechanisms (TFFM) will hold an informal open-ended consultation with all stakeholders in the WSIS process. For more information, please see a separate announcement made by UNDP or visit <http://www.itu.int/wsisis/tffm>. The badge for the GFC meeting is also valid for this informal consultation.

Yours sincerely,

(sig.)

H. E. Ambassador Janis Karklins
President of the Preparatory Committee