



**Telecommunication
Development Bureau (BDT)**

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Subject: **ITU Regional Seminar on Costs and Tariffs and Meeting of Study Group 3 Regional Group for Africa (SG3RG-AFR) (former TAF Group) Gaborone, Botswana, 16 – 17 May 2011**

Dear Sir/Madam,

I am pleased to invite you to participate in the ITU Regional Seminar on Costs and Tariffs, organized jointly by the ITU Telecommunication Development Bureau (BDT) and Telecommunication Standardization Bureau (TSB) in collaboration with the Botswana Telecommunications Authority (BTA) at the Gaborone International Convention Centre (GICC) from 16 to 17 May 2011.

A meeting of SG3RG-AFR will follow the seminar from 18 to 19 May. Participants are invited to pre-register for these meetings by 19 April. Pre-registration of participants to these meetings is carried out online at: www.itu.int/ITU-D/finance. Delegate on-site registration will begin at 14:00 hours on 15 May.

Participants are requested to submit, in advance, an update of their telecommunication sector scenario, by updating the Tariff Policy Survey at: www.itu.int/ITU-D/icteye/ under Survey Login. For login information (password and username), please contact us at: carmen.prado@itu.int or tariffs@itu.int.

Information concerning these meetings is available online at: www.itu.int/ITU-D/finance. Please follow the visa instructions available in the Information Note to avoid delays. Hotel reservations should be made directly with the host organization by 19 April 2011 using the Hotel Reservation Form. The contact person in Gaborone is Mr Twoba Koontse, Director of Communications, Compliance and Consumer Affairs at: koontse@bta.org.bw; Tel: +267 3685503; Fax: + 267 3957976.

Applications for fellowships should be made through an official letter from the Administration to the Director of the TSB (fax number +4122 730 5853) no later than 15 April 2011. Due to budgetary constraints, fellowship beneficiary countries may be asked to contribute to the cost of the fellowship.

In order to build on work in progress and optimize transfer of knowledge, I strongly recommend that, where possible, organizations designate their SG3RG-AFR representative to attend this seminar or register an official who has the expertise and responsibility for matters of costs and tariffs. Both meetings will be conducted in English and French and interpretation will be provided. Please note, however, that presentations will be distributed in the original language and will not be translated.

I have enclosed the provisional agenda for your information, and I look forward to your participation in this event.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

Annex: Provisional agenda



Séminaire régional sur les coûts et tarifs pour les pays Membres du Groupe régional pour l’Afrique (SG3RG-AFR)

Regional Seminar on Costs and Tariffs for Member Countries of the Regional Group for Africa (SG3RG-AFR)

Gaborone, BOTSWANA, 16-17 May 2011

Provisional agenda

Mardi / Tuesday	
08.00 – 08.45	Enregistrement des délégués / Delegate registration
09.00 – 10.00	Cérémonie d’ouverture / Opening Ceremony <i>Botswana Telecommunications Authority (BTA) Union internationale des télécommunications / International Telecommunication Union (ITU) Président du SG3-AFR / Chairman SG3RG-AFR</i>
10.00 – 10.30	Pause Café / Coffee break
10.30 – 11.30	Session 1 : Meilleures pratiques pour la mise en œuvre des politiques d’accès et de service universel / Best practices for the implementation of policies on universal service and access
11.30 – 12.30	Session 2 : Tarifs de terminaison mobile et de l’itinérance / Mobile termination charges and mobile roaming
12.30 – 14.00	Pause déjeuner / Lunch
14.00 – 15.30	Session 3 : Développement du large bande en Afrique / Development of broadband in Africa
15.30 – 16.00	Pause Café / Coffee break
16.00 – 17.30	Session 4 : L’impact de la fiscalité sur la croissance mobile et sa contribution socio-économiques associée / The impact of taxation on mobile growth and its associated socio-economic contribution
Mercredi / Wednesday	
09.00 – 10.00	Session 5 : Identification des abonnés ; Etude du cas du Sénégal / Subscriber identification; Case Study of Senegal
10.00 – 10.30	Pause café / Coffee break
10.30 – 11.30	Session 6 : Les aspects économiques du spectre / Economic aspects of spectrum
11.30 – 12.30	Session 7 : Enjeux administratif, juridique, économique de la transition numérique / Administrative, legal and economic challenges of digital transition
12.30 – 14.00	Pause déjeuner / Lunch
14.00 – 15.30	Session 8 : Connectivité Internet internationale / International Internet connectivity
15.30 – 16.30	Discussions de groupe / Group discussions
16.30 – 16.45	Pause café / Coffee break
16.45 – 17.30	Conclusions et clôture / Concluding remarks and Closing