



**Telecommunication
Development Bureau (BDT)**

Ref.: BDT/PRI/TND/DM/040

Geneva, 21 April 2011

Contact: Mr. Kikwon KIM

Administrations of ITU Member States

Telephone: +41 22 730 5066

Regulators and ITU-Sector Members of the

Telefax: +41 22 730 5484

Asia-Pacific Region

E-mail: Kikwon.kim@itu.int

Subject: **ITU Regional Workshop on Transition to Digital Broadcasting and Digital Dividend, Hanoi, Vietnam, 26-27 May 2011**

Dear Sir/ Madam,

I am pleased to invite your organization to participate in ITU Regional Workshop on **“Transition to Digital Broadcasting and Digital Dividend”** co-organized by the International Telecommunication Union (ITU) and the Authority of Radio Frequency Management – MIC, which will be held in Hanoi, Vietnam, from 26-27 May 2011.

The main objective of this workshop is to provide information to participants on the transition from the analogue to digital terrestrial broadcasting issues, including digital dividend.

The workshop is addressed to Policy Makers, Regulators, Broadcast Engineers, Corporate Executives and Managers, Administrators and Officials dealing with migration from analogue to digital broadcasting. The preliminary programme as well as the registration form are attached (Annex 1 and 2) for your information. All documents relating to the event: updated programme, Registration form, fellowships request form and participant’s information will be posted on the ITU website at <http://www.itu.int/ITU-D/tech/events/index.html>. Participants are invited to download and print the documents needed for the event.

To register for this workshop, participants are kindly requested to complete the registration form (Annex 2) and send it to the e-mail address indicated in the form, **by 02 May 2011** at the latest.

Travel arrangements and accommodation should be made and borne by the participating Administration.

ITU is providing the daily subsistence allowance (DSA) to Least Developed Countries (LDCs) and possibly to Low Income Countries (LICs) subject to availability of funds. The last date for fellowship application is 02 May 2011.

If you require assistance for an entry visa to Vietnam please contact the Vietnamese local secretariat, e-mail: workshop@rfd.gov.vn.

I look forward to active participation from your organization.

Yours sincerely,

[Original signed]

Brahima Sanou
Director

Annexes: Annex 1: Preliminary Programme
 Annex 2: Registration form



ITU Regional Workshop
“Transition to Digital Broadcasting and Digital Dividend”
 26-27 May 2011
 Hanoi, Vietnam

DRAFT PROGRAMME	
Day 1	Transition to Digital Broadcasting
9:00	Opening remarks Host country Representative of the ITU
	Break
10:30	Why digital migration matters?
11:00	Digital migration roadmap
11:30	Country (1) experience
11:50	Country (2) experience
12:10	Country (3) experience
	Lunch
14:00	Digital migration worldwide – status report
14:30	Legislative issues
15:00	Discussions
	Break
16:00	Implementation and public education issues
16:30	Discussions
Day 2	Digital Dividend
9:00	Digital Dividend - where are we?
9:30	Country (1) experience
9:50	Country (2) experience
10:10	Country (3) experience
	Break
11:00	Who gets the digital dividend?
11:30	Sharing of spectrum in the UHF band
12:00	Discussions
	Lunch
14:00	Why harmonization of digital dividend spectrum important?
14:30	Harmonization – perspectives from the Asia Pacific region
15:00	Discussions
	Break
16:00	The cost of migration and who pays?
16:20	Discussions
16:45	Conclusions and closing remarks



ITU Regional Workshop

“Transition to Digital Broadcasting and Digital Dividend”

26-27 May 2011

Hanoi, Vietnam

Registration Form

(Please type or write in **block letters**)

**1. ORGANISATION:
Abbreviation:**

2. PARTICIPANT DETAILS

<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other	First Name:		Family Name:
	Name (to be shown on Name Tag):		
Position in your organisation:			
Current Nationality	Nationality at Birth	Date of Birth	Passport no.
Date of Issue (dd/mm/yy)		Date of Expiry (dd/mm/yy)	

Office Address:

Country:

Tel No:	Mobile No:	E-mail address:
Fax No:		

3. ACCOMPANYING PERSON DETAILS

<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other	First Name:		Family Name:
	Name (to be shown on Name Tag):		
Current Nationality	Nationality at Birth	Date of Birth	Passport no.
Date of Issue (dd/mm/yy)		Date of Expiry (dd/mm/yy)	

Please fax or e-mail this form duly completed **by Thursday, 02 May 2011** at the latest to:

Mr. Kikwon KIM
BDT/PRI/TND
Fax: +41 22 730 5484
E-mail : tnd@itu.int