



**Telecommunication
Development Bureau (BDT)**

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Subject: **ITU seminar "ITU and its role in ICT/ telecommunication development in CIS", Moscow, Russia, 6 - 8 July 2011**

This letter is for the information only

Dear Sir/Madam,

On behalf of the International Telecommunication Union (ITU), I am pleased to invite you to participate in the seminar **"ITU and its role in ICT/telecommunication development in CIS"** to be held in **Moscow, Russia, from 6 to 8 July 2011** at the kind invitation of the Ministry of Telecom and Mass Communications of the Russian Federation. This training seminar will be hosted by the Moscow Technical University of Telecommunications and Informatics (MTUCI).

The main aims of this seminar are to share experiences and inform participants of the latest developments on the following issues:

- ITU history, structure, mission and basic instruments;
- ITU working methods, interaction with membership; requirements to ITU staff members;
- ITU Radiocommunication Sector (ITU-R) and RAG;
- Methods to ensure efficient frequency spectrum use; ITU-R software and databases;
- ITU-R standards, Study Groups, publications

The seminar is targeted at all ITU Members States, Sectors Members and Associates from CIS. It is also addressed to individuals belonging to national, regional or international organizations, including academia and related institutions. The seminar will be carried out in Russian.

Although there is no participation fee for this training seminar, please note that all expenses relating to the participation of your representatives should be covered by your organization. If you wish to participate in this training seminar, please complete the attached Registration form (Annex 1) and return it to the respective focal points (see details in the forms) as soon as possible, but not later than **27 June 2011**.

A full fellowship, covering the cost of travel, accommodation and miscellaneous expenses in Moscow, will be granted to one participant per eligible country (low-income countries) at the request of the administrations. If interested, please complete the attached Request for fellowship (Annex2) and return it to bdtfellowships@itu.int or by fax (+41 22 730 5778) **by 20 June 2011 at the latest**.

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Additional information on this seminar, including the draft programme as well as the practical and general information can be found on the ITU Web site at <http://www.itu.int/ITU-D/hcb/> and on the ITU Academy Portal at <http://academy.itu.int/index.php/events>.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

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