



**Telecommunication
Development Bureau (BDT)**

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Subject: **ITU Centres of Excellence Workshop on “Advanced Internet Technologies”,
Warsaw, Poland, 8-9 September 2011**

Dear Sir/Madam,

On behalf of the International Telecommunication Union (ITU), I am pleased to invite your organization to participate in a workshop on **“Advanced Internet Technologies”** to be held in **Warsaw, Poland, from 8 to 9 September 2011**. This workshop will be hosted by the National Institute of Telecommunications (NIT).

This workshop has been developed as a part of the Technology Awareness Programme under the aegis of the ITU Centres of Excellence Network for Europe. It is addressed to corporate executives and managers, policy makers, regulators, i.e. middle-level managers, administrators and officials dealing with planning, developing, implementing and managing different Internet technologies, platforms and services. The workshop will be conducted in English.

The Draft Agenda for this workshop can be found on the ITU Academy portal at the following link <http://academy.itu.int/index.php/events>.

To register for this workshop, participants are kindly requested to complete the Registration Form, which can be downloaded from the aforementioned link, and return it **no later than 5 August 2011**, by e-mail or fax to Dr. Sylwester Laskowski (S.Laskowski@itl.waw.pl), fax: +48 22 51 28 104).

Please be informed that a training fee of USD 250 is being applied for this workshop. For payment instructions please refer to the aforementioned link.

Travel arrangements and accommodation expenses should be made and borne by the participating organisation. Hotel reservation should be made directly with the chosen hotel, using the Hotel Reservation Form which can be downloaded from the ITU Academy portal at the aforementioned link, together with an Information Note for Participants.

Those participants requiring an entry visa to Poland are requested to contact their local Embassy well in advance.

Should you need any further information, please do not hesitate to contact us.

Yours faithfully,

[Original signed]

Brahima Sanou
Director