INTERNATIONAL TELECOMMUNICATION UNION

ITU-T

TELECOMMUNICATION
STANDARDIZATION SECTOR
OF ITU

A.10

(03/1993)

SERIES A: RECOMMENDATIONS ON THE ORGANIZATION OF THE WORK OF THE ITU TELECOMMUNICATION STANDARDIZATION SECTOR

TERMS AND DEFINITIONS

ITU-T Recommendation A.10

(Previously CCITT Recommendation)

Recommendation A.10

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TERMS AND DEFINITIONS

(New Delhi, 1960; Geneva, 1964, 1972 and 1980; Melbourne, 1988; Helsinki, 1993)

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The WTSC,

considering

(a)   the importance of the work on terms and definitions;

(b)   that the organization and conduct of vocabulary work have been the subject of certain WTSC texts;

(c)   the importance of avoiding misunderstanding with the ITU-T and between the ITU-T and the ITU-R and IEC, respectively, in the use of terms and definitions;

(d)   the need to establish lists of terms and definition for information within the ITU-T and for information to ITU-R and IEC, and to update such lists regularly;

recommend

(1)   that the ITU-T, within its terms of reference, should continue its work on technical and operational terms and definition which may be required by Study Groups in the course of their work, these terms and definitions being published regularly by the ITU-T;

(2)   that each Study Group take the responsibility for terminology in its particular area of responsibility; all new terms used shall be defined and listed in a specifically labelled section of each report prepared by Study Group, Working Party or Rapporteur; the final decision on the definition of a "new term" rests with the Study Group.

(3)   that when establishing the use and definition of a new term, the Study Group, and those entities responsible to the Study Group, shall take into account the established use of relevant terms and definitions by other Study Groups in ITU-T or ITU-R as well as those found in the IEV to the extent it can do so without losing precision in its development of Recommendations;

(4)   that each Study Group shall assign a Rapporteur for terminology to coordinate its efforts regarding terms and definitions and to act as a contact person for the Study Group in this domain;

(5)   that the ITU-T establish a Terminology Coordination Committee with three members, respectively capable in the French, English and Spanish languages; the Chairman of such Committee shall be chosen by the Plenary Assembly;

(6)   that the existing ITU-T Editing Group should collect all proposed new terms and definitions, such as they are noted in each Study Group, Working Party and Rapporteur reports and provide them to the Terminology Coordinating Committee which shall act as a central information transfer point with the ITU-R and the IEC;

(7)   that the ITU-T Terminology Coordination Committee shall communicate with individual Rapporteurs for Terminology where inconsistencies are found between the use, or proposed use, of terms and definitions in the ITU-T, the ITU-R and the IEC in its preparation of the IEV. These mediation efforts should seek voluntary agreement to the extent such agreement is feasible with remaining inconsistencies duly noted;

(8)   that the TSB should periodically circulate terms and definitions proposed during a given study period to permit an awareness of emerging terminology; where more than one Study Group is defining the same term, efforts should be made by the respective Rapporteurs and Study Group Chairmen to select one Study Group to be responsible for its definition;

(9)   that ITU-T Rapporteurs utilize any available ITU-R list of emerging terms and the IEC documents and publications as reference to seek consistency of ITU-T terms wherever practical.

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